



12<sup>th</sup> January 2017

Dear Parents/Carers

### **Winter weather and possible closure**

As we enter the winter months, I am writing to remind you of the arrangements in case of severe weather. Our default position is to remain open if we possibly can, taking into account the safety of children and staff. We have our own snow clearing equipment and are fortunate enough to have a self-contained building that does not require children to go outside during the school day.

Should we have a severe snowfall we will firstly assess the site and take into account travel warnings that are issued. Whilst most children live within a short distance of the school, many staff drive significant distances each morning. If we need to close all or part of the school please note the following arrangements:

1. A decision will usually be made by 6.30am and will be posted on the school website. This is the most up-to-date and reliable source of information. There might be a full or partial closure, or a late start to allow staff to access and clear the site. The message will be updated daily.
2. We post a notice on the KCC closure website [www.kentclosures.co.uk](http://www.kentclosures.co.uk). This may then be broadcasted, although on days with multiple school closures they usually do not provide the more detailed message.
3. Please note that BBC Radio Kent have informed us that they will no longer place details of school closures on their website during severe weather conditions.
4. If attending in severe weather, children should wear outdoor shoes or boots and bring a change of footwear to wear whilst in the building.
5. If we are closed, then we will endeavour to set work on Show My Homework to be completed during the period of closure.

We hope we do not need to close but are aware that in recent years we have had heavy snow in January and February.

Yours sincerely

Matt Barron  
Headteacher