



March 2022

Dear Parents & Carers,

**RE: Year 7 Parents' Evening 2022, Thursday 7<sup>th</sup> April 4 – 6.30pm**

I would like to invite you to attend our virtual Year 7 Parents' Evening on **Thursday 7<sup>th</sup> April**. This is an important evening that will provide you with an excellent opportunity to discuss the academic progress of your son/daughter with each of their Subject Teachers.

The school will be conducting video appointments through the parents' evening booking system for this event. You will need to book appointments through the link to the parents' evening system on the school website. On the evening, you simply log back on to the parents' evening booking system, prior to your first appointment, where you will be able to join your video appointments. Please note that appointments can only take place if at least one parent/carer is in attendance; appointments will not be able to take place if a student attends the meeting on their own, although students are strongly encouraged to attend each appointment with their parent/carer.

You can book appointments from **9am on Monday 21<sup>st</sup> March** and the system will close at **midnight on Wednesday 6<sup>th</sup> April**. Due to the large number of parents expected to attend this event and bearing in mind that teachers will have a limited number of appointment slots available, I would encourage you all to make your bookings early in order to avoid disappointment.

Appointments for the evening will take place between **4pm and 6.30pm**. If a particular member of staff is not available or you are having trouble with the system, please contact the KS3 office and we will be happy to help you with this matter.

If you would like to speak to me about any pastoral or wellbeing matter, please contact me by email to arrange an appointment for the evening. My email address is [esumner@stj.kent.sch.uk](mailto:esumner@stj.kent.sch.uk).

Please visit <https://stj catholic.parentseveningsystem.co.uk> to book your appointments. Be aware that you will need to login with your legal names and not any preferred names.

If you do not have access to the internet, please contact Miss Styles, your Year 7 Pastoral Manager, via the school office, who will be happy to add appointments on your behalf.

I very much hope that you find this virtual Year 7 Parents' Evening an extremely beneficial and informative experience.

Yours sincerely

*Mr E Sumner*

Head of Year 7